



## Directory of Services for Businesses

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**JOBS4TN** | A virtual recruitment tool where employers can browse the profiles of prospective candidates or post job openings. This digital forum can help connect the more than 90,000 jobs across the State directly to job seekers while aiding in efficient management of responses from the public.

**AMERICAN JOB CENTERS** | American Job Centers (AJCs) are locations where employers can connect with staff to help identify, attract, and select best-qualified candidates to fill open positions. AJCs offer many services to address the diverse needs of companies across Tennessee.

**MOBILE AMERICAN JOB CENTERS** | When access to American Job Center (AJC) locations is limited the Mobile American Job Center can be used to fill in for areas lacking brick and mortar locations; the mobility of the Coach provides access to those with transportation needs, in both rural and urban areas, by bringing job services directly to underserved communities.

**VETERAN SERVICES** | Hiring veterans can have many advantages for a company. Technological advances in military equipment, and the requisite training provided to maintain this gear, makes veterans highly competitive in a broad spectrum of job positions.

**WORK OPPORTUNITY TAX CREDIT** | The Work Opportunity Tax Credit (WOTC) is a federal program, administered by each state, intended to incentivize businesses to hire specific target groups that typically face significant barriers to employment. These target groups include, but are not limited to: Supplemental Nutrition Assistance Program (SNAP) benefit recipients, Temporary Assistance for Needy Families (TANF) recipients, veterans, ex-felons, and the long-term unemployed. Within 28 days of the hire date of an individual in one of the categories, an employer can submit an application for the tax credit. If the employee is eligible under the program then the company can receive a tax credit ranging from \$1,200 to \$9,600, depending on the target group.

**APPRENTICESHIP TRAINING GRANT** | The Apprenticeship Training Grant (ATG) is given to any Tennessee employer interested in starting an apprenticeship program, or to those already authorized as a Registered Apprenticeship Program by the US Department of Labor. The ATG assists companies in: entering eligible dislocated workers into apprenticeship training, providing assistance in teaching first or second-year apprentices, or offer guidance to pre-apprenticeship program participants.

**ON-THE-JOB TRAINING GRANT** | The On-the-Job Training Grant (OJT) encourages employers to hire individuals without prior experience by paying up to 75% of the trainee's wages during a specified training period; to receive this grant the company agrees to continue to employ the trainee upon successful completion of the program.

**INCUMBENT WORKER TRAINING GRANT** | The Incumbent Worker Training Grant (IWT) is a competitive grant intended to upgrade the skills of existing full-time employees through continued education. This program incentivizes retention of current workers who will become more knowledgeable and productive through skills attainment.

**FEDERAL BONDING** | Federal Bonding is a program offered to employers who are hesitant to hire applicants based upon involvement in the criminal justice system. The bond insures businesses against employee theft and dishonesty, up to an amount of \$5,000, from the date of hire through the first six months of employment. The Federal Bonding program is at no cost to companies and covers any employer, in any state, for any job position.

**RAPID RESPONSE** | By law Tennessee employers are required to provide written notice to the Dislocated Worker Unit within 60 days of a mass layoff that affects 50 or more workers. Work Adjustment and Retraining Notification (WARN) notices are then generated, and sent within 48 hours, to the Rapid Response team to mitigate a meeting with businesses to discuss transition services for employees.

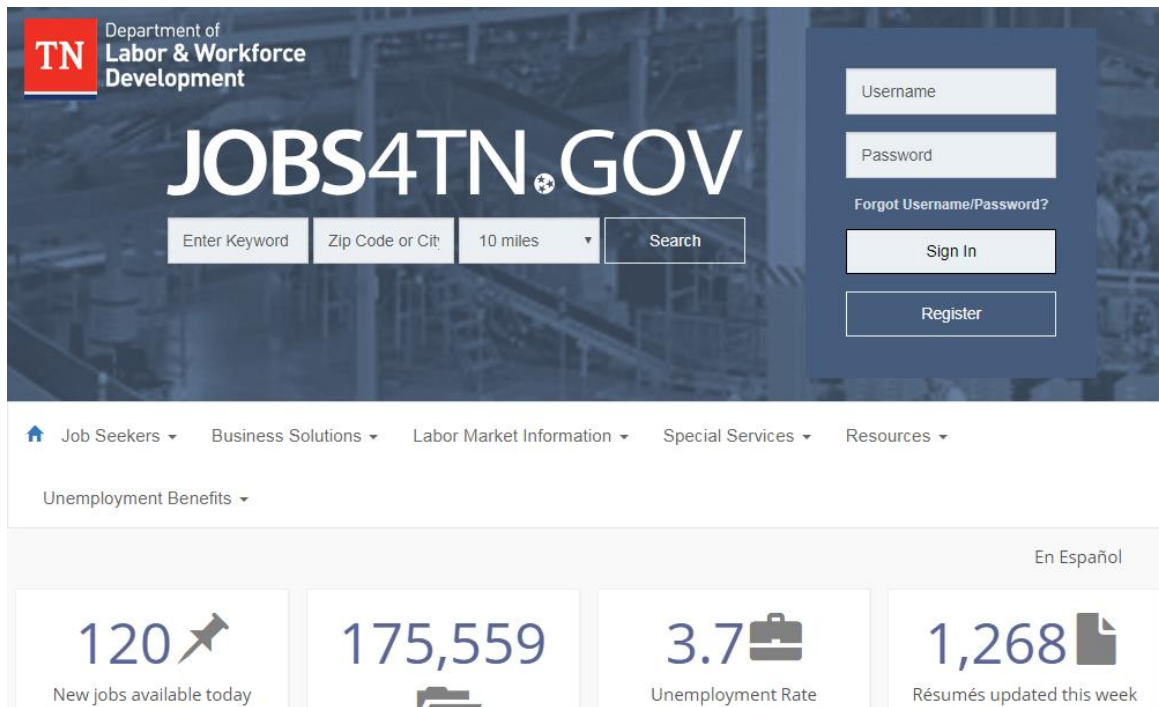
## ADDITIONAL RESOURCES

Work Opportunity Tax Credit: <https://www.tn.gov/workforce/article/work-opportunity-tax-credit>

Federal Bonding: <http://bonds4jobs.com/>

Grants for training: On-the-Job Training Grants, Incumbent Worker Training Grants and Apprenticeship Training Grants  
<https://www.tn.gov/workforce/employers/training-redirect/grants-for-training.html>

Additional information on available training grants: Contact Tonya Randolph [TRandolph@ethra.org](mailto:TRandolph@ethra.org)



**SIGN UP FOR JOBS4TN.GOV**

**CANDIDATE SEARCH | LABOR MARKET INFORMATION | POST JOB OPENINGS**

**AJC Knoxville**  
2700 Middlebrook Pk  
Knoxville, TN 37921  
865-594-5500

**AJC Morristown**  
1633 E Andrew Johnson Hwy  
Morristown, TN 37813  
423-317-1060

**AJC Sevierville**  
1216 Graduate Dr  
Sevierville, TN 37862  
865-286-6384

**AJC Alcoa**  
366 Glascock St  
Alcoa, TN 37701  
865-981-9274